CAFA

ORGANISTION REGULATIONS CODE

EDITION
2023

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DEFINITIONS

In interpreting these Regulations, all terms defined within the Definitions section of the most recently adopted CAFA Statutes and all terms whose meaning can be derived within the context of the CAFA Statutes shall have the same meaning within these CAFA Organisation Regulations.

For the purposes of these Regulations, and provided the context so permits:

(a) the singular shall include the plural and vice-versa;

(b) the feminine gender shall include the masculine and vice-versa;

(c) reference to natural persons shall include any legal person or corporation;

(d) all defined terms unless otherwise stated herein shall bear the same meaning as ascribed in the CAFA Statutes, unless the context indicates otherwise.

1. OBJECTIVE

1.1. The objective of these Regulations is to complement the CAFA Statutes with regard to the organisation of the CAFA.

1.2. An overview of the organisational structure of the CAFA is provided in the organisation chart set out in Appendix 1 of these Regulations.

2. SCOPE

2.1. These Regulations shall apply to and regulate:

2.1.1. the duties, powers and responsibilities of the CAFA bodies and members of CAFA bodies (cf. Article 18 of the CAFA Statutes) with the exception of the CAFA Congress;

2.1.2. the duties, powers and responsibilities of the CAFA President, CAFA General Secretary, and CAFA General Secretariat; and

2.1.3. the establishment of authorisations to represent the CAFA legally and limits of financial authority.

2.2. These Regulations do not define the organisation of the CAFA Judicial Bodies which are set out in the CAFA Disciplinary and Ethics Code.

3. GENERAL POWERS

3.1. The CAFA Executive Committee is authorised to approve regulations as part of its range of duties and powers subject to the CAFA Statutes and the provisions of these Regulations. The Standing Committees may propose amendments to these Regulations related to their respective Committee.

3.2. The CAFA President, the Standing Committees and the CAFA General Secretary are authorised to issue implementing directives, circular letters, manuals and similar documents as part of their range of duties and powers subject to the CAFA Statutes and the provisions of these Regulations.

4. GENERAL CONDUCT OF MEMBERS

4.1. During their work and as part of their functions, members of CAFA bodies shall do everything possible that is conducive to fulfilling CAFA's objectives (cf. Article 2 of the CAFA Statutes) and refrain from any action that could be detrimental to those objectives.

4.2. They shall understand and comply with all applicable laws and regulations and the CAFA's regulatory framework, such as those contained within these Regulations, the CAFA Code of Conduct, the CAFA Disciplinary and Ethics Code, the CAFA Electoral Code, any CAFA media policies, as well as all applicable FIFA and AFC Regulations.

5. CAFA PRESIDENT

5.1. The duties, powers and responsibilities of the CAFA President are set out in Article 36 of the CAFA Statutes.

5.2. In addition, the CAFA President has the following specific duties:

5.2.1. proposing the appointment of the members of the Standing Committees to the CAFA Executive Committee;

5.2.2. proposing the guidelines for CAFA's overall strategy, including marketing strategy guidelines, to the CAFA Executive Committee;

5.2.3. implementing the guidelines for CAFA's overall strategy, including marketing strategy guidelines set by the CAFA Executive Committee;

5.2.4. approving the targets of the department at the proposal of the CAFA General Secretary;

5.2.5. approving the creation of a new department or the change of a department at the proposal of the CAFA General Secretary;

5.2.6. appraising the CAFA General Secretary's performance;

5.2.7. approving any action proposed by the CAFA General Secretary for appraising and supporting the performances of the heads of departments;

5.2.8. preparing the business, rulings and decisions of the CAFA Executive Committee and the CAFA Congress, subject to the CAFA General Secretary's duties in accordance with Article 39.3 of the CAFA Statutes;

5.2.9. producing a report not less than once a year for the CAFA Executive Committee and the CAFA Congress;

5.2.10. approving salary structures (including bonuses) and social benefits proposed by the CAFA General Secretary.

5.3. Pursuant to Article 36.1 of the CAFA Statutes, the CAFA President represents the CAFA generally.

5.4. The CAFA President shall be recorded at the Registry of authority of appropriate country pursuant to the location of the CAFA headquarters.

5.5. The CAFA President may delegate certain duties, powers and responsibilities that have been assigned to him to the CAFA General Secretary or individual members of the CAFA Executive Committee. In such cases, the CAFA General Secretary or the individual members of the CAFA Executive Committee shall report to the CAFA President.

6. MEMBERS OF THE CAFA EXECUTIVE COMMITTEE

6.1. The duties, powers, and responsibilities of the CAFA Executive Committee are set out in Article 32 of the CAFA Statutes and these Regulations.

6.2. Unless explicitly mentioned within these Regulations or the CAFA Statutes, members of the CAFA Executive Committee:

6.2.1. are not authorised to legally bind the CAFA; and

6.2.2. are not authorised financial officers of the CAFA.

7. CAFA EXECUTIVE COMMITTEE AND CAFA EMERGENCY COMMITTEE

Duties, Powers and Responsibilities – CAFA Executive Committee

7.1. The CAFA Executive Committee is the executive body of the CAFA. The duties, powers and responsibilities of the CAFA Executive Committee are set out in Article 32 of the CAFA Statutes.

7.2. Unless otherwise stated in the CAFA Statutes, the CAFA Executive Committee has full authority governing executive matters of the CAFA.

7.3. Pursuant to Article 32.4 of the CAFA Statutes, the CAFA Executive Committee may delegate certain tasks arising out of its areas of authority to the CAFA President, other bodies of the CAFA or third parties.

Meetings – CAFA Executive Committee

7.4. Pursuant to Article 33 of the CAFA Statutes:

7.4.1. The CAFA Executive Committee shall meet at least once every year;

7.4.2. The CAFA President shall convene the CAFA Executive Committee meetings. If fifty percent (50%) of the CAFA Executive Committee members request a meeting or if the CAFA President deems it necessary, the CAFA President shall convene it within twenty-one (21) days.

7.5. Without prejudice to Article 7.17 of these Regulations, as a general rule, meetings of the CAFA Executive Committee will be conducted in person. However, with the approval of the CAFA President, meetings may be held by teleconference, by videoconference or by another means of communication. The convocation of CAFA Executive Committee meetings must be sent to the members by way of letter and/or e-mail at least four (4) weeks in advance of the meeting, except when an CAFA Executive Committee meeting is requested as stated in Article 7.4.2 above. This information shall include the proposed date, time and, as applicable, the place of and/or means of conducting the meeting. Where an in-person meeting is to be conducted, any member of the CAFA Executive Committee may, in exceptional cases and with the approval of the CAFA President, attend such meeting by teleconference, videoconference or by another means of communication. Attendance by teleconference, by videoconference or by another means of communication shall constitute presence in this context.

7.6. The CAFA President shall compile the agenda. The agenda shall include the required documents to enable the members to prepare properly and make informed decisions.

7.7. Each member of the CAFA Executive Committee is entitled to propose items for inclusion in the agenda. The members of the CAFA Executive Committee must submit the points they wish to be included in the agenda for the meeting to the CAFA General Secretariat at least two (2) weeks before the meeting. The agenda must be sent out to the members of the CAFA Executive Committee at least one (1) week before the meeting.

7.8. The CAFA President as Chairperson of the CAFA Executive Committee shall conduct all meetings in accordance with the CAFA Statutes and these Regulations. The CAFA President shall open and close the debates and give the floor to the

members as appropriate. If the CAFA President is unable to attend, the Senior Vice President shall chair the meeting.

7.9. Subject to any duties expressly set out in these Regulations, the CAFA General Secretary shall take part in the meetings of the CAFA Executive Committee in a consultative role.

7.10. Meetings shall be confidential and are not open to the public. The CAFA Executive Committee may, however, invite third parties to attend meetings if it deems necessary upon approval of the CAFA President. A simple majority of the CAFA Executive Committee must approve the invitation of third parties. Those third parties shall not have voting rights and may only express an opinion with the permission of the CAFA Executive Committee.

7.11. Any member of the CAFA Executive Committee who is absent without a properly accepted apology by the CAFA Executive Committee for two (2) consecutive meetings or any four (4) meetings during their term shall be provisionally suspended from the CAFA Executive Committee. A decision shall then be made by the CAFA Congress, at the next CAFA Congress, which shall be final. Before voting on such a matter, the member of the CAFA Executive Committee concerned shall be given the opportunity to explain him or herself in person or in writing.

Decisions – CAFA Executive Committee

7.12. The quorum for a meeting of the CAFA Executive Committee shall be a simple majority of its members.

7.13. The CAFA Executive Committee shall reach decisions by a simple majority of the votes cast by the members present. In the event of a tied vote, the CAFA President shall have the casting vote. Voting by proxy or letter is not permitted. Voting shall be conducted openly. Where a meeting is conducted by teleconference, videoconference or by another means of communication, voting shall be conducted by calling the roll in English alphabetical order.

7.14. Members of the CAFA Executive Committee must decline to participate in any discussion and/or debate concerning any matter, and immediately leave the meeting room, where there are grounds for questioning their impartiality and/or there is a possibility of any conflict of interest arising. This shall in any event apply if the relevant matter concerns a member's Member Association.

7.15. The decisions made shall be recorded in the minutes. Minutes of every meeting shall be recorded by the CAFA General Secretary. The minutes shall be signed by the CAFA President and the CAFA General Secretary.

7.16. The decisions made by the CAFA Executive Committee shall come into effect immediately, unless the CAFA Executive Committee decides otherwise.

7.17. If the circumstances so require, the CAFA Executive Committee may deliberate and take decisions in writing by correspondence (including by email, facsimile or other form of electronic communication) using the applicable form. For any decisions to be made by correspondence the CAFA Executive Committee Members should be provided with at least five (5) working days for such decisions to be submitted to CAFA General Secretariat. In such a case, the written resolution, signed by a majority of the CAFA Executive Committee members entitled to take a decision, shall be as valid and effectual as if it had been passed at a meeting of the CAFA Executive Committee duly convened and held. All such written resolutions shall be filed with the minutes of the subsequent meeting of the CAFA Executive Committee. For the avoidance of doubt, spoiled or blank voting forms or any other forms of abstentions are disregarded in calculating the majority.

Duties, Powers and Responsibilities – CAFA Emergency Committee

7.18. The CAFA Emergency Committee shall have the duties, powers and responsibilities of the CAFA Executive Committee between two meetings of the latter as provided by Article 35 of the CAFA Statutes.

7.19. Pursuant to Article 35.4 of the CAFA Statutes, decisions of the CAFA Emergency Committee shall have immediate effect. The CAFA President shall notify the CAFA Executive Committee immediately of the decisions passed by the CAFA Emergency Committee.

Meetings – CAFA Emergency Committee

7.20. Pursuant to Article 35.3 of the CAFA Statutes, the CAFA President shall convene the meetings of the CAFA Emergency Committee.

7.21. Without prejudice to Article 7.28 of these Regulations, as a general rule, meetings of the CAFA Emergency Committee will be conducted in person. However, with the approval of the CAFA President, meetings may be held by teleconference, by videoconference or by another means of communication. The convocation of such meetings must be informed to the members at least two (2) days in advance of the meeting. This information shall include the proposed date, time and, as applicable, place of and/or means of conducting the meeting. Where an in-person meeting is to be conducted, any member of the CAFA Emergency Committee may, in exceptional circumstances and with the approval of the CAFA President, attend such meeting by teleconference, videoconference or by another means of communication. Attendance

by teleconference, by videoconference or by another means of communication shall constitute presence in this context.

7.22. The CAFA President shall set the agenda for meeting of the CAFA Emergency Committee. No other items may be discussed.

7.23. Pursuant to Article 35.2 CAFA Statutes Emergency Committee shall consist of the President and two Vice Presidents.

7.24. The CAFA President is entitled to designate a deputy for any member who is unable to attend or has a conflict of interest. The deputy shall belong to the CAFA Executive Committee and does not have any conflict of interest.

7.25. Subject to any duties expressly set out in these Regulations, the CAFA General Secretary shall take part in the meetings of the CAFA Emergency Committee in a consultative role.

7.26. Meetings shall be confidential. Minutes of every meeting shall be recorded by the CAFA General Secretary. The minutes shall be signed by the CAFA President and the CAFA General Secretary.

7.27. The CAFA President as Chairperson of the CAFA Emergency Committee shall conduct all meetings in accordance with the CAFA Statutes and these Regulations. The CAFA President shall open and close the debates and give the floor to the members as appropriate.

Decisions – CAFA Emergency Committee

7.28. Articles 7.13, 7.14, 7.16 and 7.17 of these Regulations also apply to the decision-making ability of the CAFA Emergency Committee.

Expenses

7.29. Expenses of members of the CAFA Executive Committee and CAFA Emergency Committee shall be reimbursed by CAFA.

8. STANDING COMMITTEES AND AD-HOC COMMITTEES

8.1. Pursuant to Article 40.1 of the CAFA Statutes, the following are the Standing Committees of the CAFA:

8.1.1. Audit and Compliance Committee;

8.1.2. Finance Committee;

8.1.3. Competitions Committee;

8.1.4. Referees Committee;

8.1.5. Legal Committee;

8.1.6. Development Committee; and

8.1.7. Marketing and Communications Committee.

8.2. The CAFA Executive Committee may create Ad-Hoc Committees or task forces for special duties and for a limited period of time in accordance with Article 32.2 (h) of the CAFA Statutes.

8.3. The matters contained within this section shall, unless otherwise stated, apply to all Standing Committees and Ad-Hoc Committees and task forces.

Function

8.4. The Standing Committees, Ad-Hoc Committees and task forces shall advise and assist the CAFA Executive Committee in fulfilling its duties. The committees shall have an advisory function, unless these or any other regulations adopted by the CAFA Executive Committee, or any decision of the CAFA Executive Committee, grants the committee decision making powers.

Relationship with the CAFA Executive Committee

8.5. The CAFA Executive Committee may delegate further duties to the Standing Committees, Ad-Hoc Committees and task forces at any time, in addition to the duties set out in the CAFA Statutes and/or these Regulations.

8.6. The Chairpersons of the Standing Committees, Ad-Hoc Committees and task forces shall regularly report to the CAFA Executive Committee in writing their Committee activities.

8.7. Pursuant to Article 40.10 of the CAFA Statutes, the Standing Committees may request the CAFA Executive Committee to make amendments to those parts of these Regulations which directly relate to their function and operations.

Composition

8.8. Each CAFA Standing Committee shall consist in the number of the following positions:

8.8.1. Chairperson – 1

8.8.2. Deputy Chairperson – 1

8.8.3. Members – 3

8.9. The following rules, consistent with Article 40 of the CAFA Statutes, shall apply to the Standing Committees:

8.9.1. the Chairperson shall be a member of the CAFA Executive Committee;

8.9.2. the members of each Standing Committee shall be appointed by the CAFA Executive Committee on the proposal of the Member Associations or the CAFA President;

8.9.3. proposals by the Member Associations shall be made in writing to the CAFA President. The CAFA General Secretariat shall set an appropriate deadline for the submission of proposals;

8.9.4. the CAFA Executive Committee shall appoint the members for a term of office of four (4) years;

8.9.5. the Executive Committee shall ensure appropriate female representation on the Standing Committees; and

8.9.6. members may be reappointed or relieved of their duties at any time.

8.10. The CAFA Executive Committee may define the composition of Ad-Hoc Committees and task forces in each case. Article 8.9.1 and 8.9.4 of these Regulations shall not, unless otherwise decided by the CAFA Executive Committee, apply to Ad-Hoc Committee and task forces.

Removal from office and replacement

8.11. If a seat on a Standing Committee, Ad-Hoc Committee or task force becomes vacant for any reason, the CAFA Executive Committee may appoint a replacement for the remaining period of the term of office.

8.12. A member of a Standing Committee, Ad-Hoc Committee or task force may be removed from office and, if need be, replaced for the remaining period of the term of office by the CAFA Executive Committee, in, without limitation, the following scenarios:

8.12.1. on a well-founded request from the Member Association concerned (e.g. when the member can no longer be considered as an official of their Member Association because they no longer hold an active office within the Member Association);

8.12.2. where the member is deemed by the CAFA Executive Committee to have committed a gross dereliction of duty or an act of improper conduct in which case the case may be referred to the CAFA Disciplinary and Ethics Committee;

8.12.3. any member who is absent for two (2) consecutive meetings or any four (4) meetings during their term without a properly accepted apology is automatically suspended. A decision shall then be made by the CAFA Executive Committee whether or not to dismiss the member, which shall be final.

Organisation

8.13. A Standing Committee may work with other Standing Committees to deal with special matters.

8.14. The Standing Committees may set up a sub-committee at any time to settle any urgent business.

8.15. Any sub-committee may not have members appointed or undertake its function until approval from the CAFA Executive Committee has been received. Any sub-committee shall report primarily to the Standing Committee which sought for it to be created.

8.16. The Standing Committees Ad-Hoc Committees and task forces may call upon staff from the CAFA General Secretariat to support them in carrying out their activities.

8.17. Standing Committees and Ad-Hoc Committees may be supported in their activities by external expert individual(s) or a panel of experts. In this regard, the Standing Committee, Ad-Hoc Committee or task force may delegate certain tasks or responsibilities to such expert individual(s) or panel of experts. Such delegation shall be duly documented.

8.18. The Chairpersons shall represent the Standing Committees in dealings with the CAFA Executive Committee.

Meetings

8.19. The Standing Committees, Ad-Hoc Committees and task forces shall meet whenever pending matters so require. The dates of meetings of each Standing Committee, Ad-Hoc Committees and task forces shall be fixed by the General Secretariat in consultation with the relevant Chairperson. Without prejudice to Article 8.32 of these Regulations, as a general rule, meetings of the Standing Committees, Ad-Hoc Committees and task forces will be conducted in person at the CAFA headquarters or at a venue linked to an CAFA or AFC event. However, with the approval of the relevant Chairperson, meetings may be held by teleconference, by videoconference or by another means of communication. Where an in-person meeting is to be conducted, any member of a Standing Committee, Ad-Hoc Committee or task force may, in exceptional circumstances and with the approval of the relevant Chairperson and the CAFA General Secretary, attend a meeting by teleconference, videoconference or by another means of communication. Attendance by teleconference, by videoconference or by another means of communication shall constitute presence in this context.

8.20. The Chairperson shall draw up the agenda in conjunction with the CAFA General Secretary. Members may send written requests to the Chairperson for items to be included in the agenda at least two (2) weeks before the meeting.

8.21. The agenda shall, as a general rule, include the following items:

8.21.1. Roll Call;

8.21.2. Welcome from the CAFA President according to Article 36.5 CAFA Statutes (if applicable);

8.21.3. Welcome of new members by the CAFA President (if applicable);

8.21.4. Welcome from the Chairperson;

8.21.5. Minutes of the Previous Meeting;

8.21.6. Matters for General Information;

8.21.7. Activity Reports;

8.21.8. Matters for Discussion and Decision; and

8.21.9. Related/Other Matters.

8.22. The CAFA General Secretary shall sign the agenda. The agenda and any enclosures shall be sent to the members one (1) week before the meeting. The agenda

may be altered if a majority of the members present agrees to such a proposal. The time limit contained in this Article shall not apply to any Ad-Hoc Committee or task force.

8.23. Documents containing further information on the items to be discussed may be distributed to the members in good time before the meeting.

8.24. The CAFA General Secretary shall open the meeting and then give the floor to the CAFA President or the Chairperson of the committee. The Chairperson shall conduct the meeting. The Chairperson shall open and close the debates and give the floor to the members. If the Chairperson is unable to attend, a Deputy Chairperson shall conduct the meeting. If the Deputy Chairperson cannot carry out his duties, the longest-serving member shall act as the Chairperson.

8.25. The quorum for meetings shall not be less than half (1/2) of the members of the committee or task force. Decisions made are only valid if half or more of all voting members of the committee are present.

8.26. Without prejudice to Article 8.32 of these Regulations, if a vote is needed on any matter, a simple majority of the valid votes cast is required for the decision to be adopted. Each member of the relevant committee and task force has one (1) vote. If votes are equal, the Chairperson has a casting vote. Votes are conducted openly. Voting by a show of hands and voting by secret ballot is prohibited. Where a meeting is conducted by teleconference, videoconference or by another means of communication, voting shall be conducted by calling the roll in English alphabetical order.

8.27. Any meeting conducted shall always be attended by a member of the CAFA General Secretariat.

8.28. Meetings are confidential and are not open to public. The Chairperson may, however, invite third parties to attend meetings if they deem it necessary on account of the agenda.

8.29. Minutes shall be recorded for every meeting. The minutes shall be signed by the Chairperson and the CAFA General Secretary.

8.30. The frequency of meetings is determined by the Chairperson according to the needs and the urgency of matters to be dealt with. Each Standing Committee meeting shall be conducted at any time when it is necessary.

8.31. The procedure for taking action without a meeting set out at Article 7.17 of these Regulations shall also apply to Standing Committees, Ad-Hoc Committees and task forces.

Chairperson's duties

8.32. The Chairperson of each Standing Committee, Ad-Hoc Committee or task force shall:

8.32.1. oversee all preparations for a meeting of the committee to be carried out by the CAFA General Secretariat;

8.32.2. chair meetings of the committee or task force;

8.32.3. lead the discussion and ensure the smooth operation of the meeting;

8.32.4. exercise the casting vote in the event of a tie;

8.32.5. approve the action list;

8.32.6. lead any media conferences; and

8.32.7. inform the members about any special matters.

8.33. The Chairperson coordinates requests to take the floor. The Chairperson can limit the amount of time given to speakers or take other measures to ensure the smooth operation of a meeting.

8.34. If the Chairperson cannot carry out any duties (e.g. as a result of being unable to attend or due to a conflict of interest), the Deputy Chairperson shall replace him.

8.35. If the Deputy Chairperson cannot carry out his duties, the longest- serving member shall act as the Chairperson or, in the case of a task force, a member designated by the Chairperson.

Members' duties

8.36. Members shall take part in meetings personally with the exception of personal interpreters who may attend in the translation booth. They are not permitted to send a replacement or vote by proxy.

8.37. Members shall show mutual respect and protect the interests of the CAFA in their work on the committees and task forces. They shall read the agenda carefully and any documents sent to them before the meeting. They shall take an active part in the discussions.

8.38. If any member is directly or indirectly involved in a matter, either personally or on account of interests that they represent (e.g. matters involving their Member

Association), they shall abstain from voting or taking part in any deliberations. The Chairperson shall request the member to leave the meeting room. Any such involvement shall be made known to the Chairperson before the start of the meeting.

Confidentiality

8.39. Members must not disclose (except to the AFC and CAFA) and are bound to treat any information received in the course of their CAFA activities and/or duties as strictly confidential before, during and after their appointment.

8.40. Documents classified as confidential must be kept carefully and, if requested by the CAFA General Secretariat, shall be returned by the member(s) concerned on completion of their term of office.

Expenses

8.41. Expenses of members of the Standing Committees, Ad-Hoc Committees and task forces shall be borne by CAFA.

Specific tasks in relation to the composition and duties of the Standing Committees

Finance Committee

8.42. The Finance Committee shall advice and assist the CAFA Executive Committee on financial matters, including by, without limitation:

8.42.1. reviewing and advising on financial policy matters, and when necessary making recommendations to the CAFA Executive Committee regarding such matters;

8.42.2. reviewing and approving the budget and financial statements as prepared by the CAFA General Secretary for submission to the CAFA Executive Committee;

8.42.3. presenting the final budget and audited financial statements to the CAFA Executive Committee for its approval;

8.42.4. reviewing the strategic financial performance of the CAFA and the financial obligations of the CAFA, and providing advice in connection with the same; and

8.42.5. overseeing the review and adoption of relevant financial, accounting and tax regulatory guidelines, as well as the CAFA's adherence to the principles of good governance in a financial context.

8.43. The Finance Committee shall cooperate in its duties with the Audit and Compliance Committee and with the independent external auditors. A joint meeting of the Finance Committee and the Audit and Compliance Committee will be held annually to approve the audited financial statements for submission to the CAFA Executive Committee.

Competitions Committee

8.44. The Competitions Committee shall advise and assist the CAFA Executive Committee on matters relating to the CAFA's club and national team competitions (both men's and women's) including but, without limitation:

8.44.1. discussing matters relating to these competitions (including topics relating to the hosting competitions, the format of such competitions, and identifying the number of participating teams) and making recommendations to the CAFA Executive Committee regarding such matters;

8.44.2. discussing and approving CAFA Competitions Calendar, which shall be undertaken in the best interests of the development of football, futsal, beach soccer, etc. in the Central Asian region and the fair distribution of international matches.

8.44.3. discussing matters relating to the development of women's football, futsal and beach soccer in Central Asian region;

8.44.4. subject to Article 64 of the CAFA Statutes, assisting in the process of selecting the host of CAFA competitions and making recommendations in this regard. For the avoidance of doubt, each CAFA Member Association shall be provided with a minimum period of thirty (30) calendar days, unless otherwise decided by the Committee, to express their interest to host any of the CAFA competitions via prescribed bidding form(s). Late submission of the bidding documents by the CAFA Member Associations and/or request(s) for prolongation of the stipulated deadlines shall be considered null and void.;

8.44.5. working collectively and collaboratively to ensure the development of Central Asian football through well organised competitions, with particular regard to the objectives of the CAFA as set out in Article 2 of the CAFA Statutes;

8.44.6. recommending policies, standards and guidelines related to various aspects of such competitions; and

8.44.7. approving the regulations which govern such competitions and making recommendations to the CAFA Executive Committee in this regard.

8.45. The Competitions Committee also shall:

8.45.1. deal with all medical aspects of football in all of its forms, including without limitation, anti-doping matters;

8.45.2. perform such additional tasks as may be assigned by the CAFA Executive Committee.

Referees Committee

8.46. The Referees Committee shall advise and assist the CAFA Executive Committee on refereeing matters, including by, without limitation:

8.46.1. discussing refereeing matters (including topics related to video assistant referees and other technology linked to refereeing) and making recommendations to the CAFA Executive Committee regarding such matters;

8.46.2. ensuring the correct application of the Laws of the Game;

8.46.3. approving the appointment of all match officials (referees, assistant referees, fourth officials, referee assessors, third referee, time keeper, and referee instructors) and video assistant referees (where appropriate) for football, futsal and beach soccer matches in competitions organised by the CAFA;

8.46.4. approving the panel of CAFA referees for football, futsal, and beach soccer matches on an annual basis;

8.46.5. assisting in the evaluation and ranking of CAFA referees and other match officials; and

8.46.6. monitoring the development and implementation of the CAFA's refereeing strategies and related activities taking place within the Member Associations.

8.47. The Referees Committee also shall:

8.47.1. Propose educational activities for the panel of CAFA referees;

8.47.2. draw up a list of instructors and speakers capable of conducting courses for the panel of CAFA referees as well as prepare and produce teaching materials on refereeing football, futsal and beach soccer by the agreement of the AFC; and

8.47.3. deal with all other matters relating refereeing.

Legal Committee

8.48. The members of the Legal Committee shall have legal qualifications.

8.49. The Legal Committee shall advise and assist the CAFA Executive Committee on legal matters, including by, without limitation:

8.49.1. discussing legal issues relating to the CAFA and its activities, and making recommendations to the CAFA Executive Committee regarding such matters;

8.49.2. monitoring and reviewing the CAFA Statutes and regulations, and proposing suitable amendments to the CAFA Executive Committee;

8.49.3. working collectively and collaboratively to analyse legal issues affecting Member Associations and making proposals in this regard; and

8.49.4. keeping abreast of legal issues affecting football and sport generally in order to advise on any developments.

8.50. The Legal Committee also shall:

8.50.1. as requested by the CAFA Executive Committee, the CAFA President, the CAFA General Secretary, or on its own initiative, consider and advise on the management of legal issues that relate to and might reasonably affect the interests of the CAFA, in respect of the game of football, and the statutes, rules and regulations of the CAFA or its Member Associations;

8.50.2. report to the CAFA Executive Committee on any legal issues identified as a matter requiring the attention of the CAFA Executive Committee, the Congress or other CAFA bodies which has not been dealt with by such competent bodies;

8.50.3. assist the CAFA President, or the CAFA General Secretary, when so required, to obtain legal advice or other legal services and assist in the review of any legal advice provided to the CAFA;

8.50.4. deal with any other legal matters related to football and the Status of the CAFA.

Development Committee

8.51. The Development Committee shall advise and assist the CAFA Executive Committee on development matters, including by, without limitation:

8.51.1. discussing development topics (including topics relating to the CAFA's general development strategy) and making recommendations to the CAFA Executive Committee regarding such matters;

8.51.2. proposing, approving and terminating development programmes, and making recommendations and proposals regarding the financial benefits to be received from such programmes;

8.51.3. proposing and approving the guidelines, first policies and regulations which govern the CAFA's development programmes and activities, and making recommendations and proposals regarding any necessary amendments to such documents;

8.51.4. fostering the exchange of know-how and best practices in development matters between football stakeholders in Asia in the interests of developing football in Central Asia; and

8.51.5. keeping abreast of issues affecting football and sport in general in order to advise on any developments and assist the CAFA Executive Committee.

Marketing and Communications Committee

8.52. The Marketing and Communications Committee shall advise and assist the CAFA Executive Committee on marketing and Communications matters, including by, without limitation:

8.52.1. discussing marketing and communication matters relating to the CAFA (including topics relating to the general marketing and communication strategy for CAFA competitions) and making recommendations to the CAFA Executive Committee regarding such matters;

8.52.2. monitoring the implementation and progress of the CAFA's various marketing strategies and policies, and providing advice in connection with the same;

8.52.3. monitoring the performance and operation of the CAFA's major agency and commercial agreements in a marketing context, and providing advice in connection with the same;

8.52.4. fostering the exchange of know-how and best practice in marketing and communication matters between Member Associations and clubs in Central Asia in the interests of developing football in Central Asia;

8.52.5. nurturing collaboration with international organisations and companies in the media sector; and

8.52.6. keeping abreast of marketing and communication issues affecting football and sport generally in order to advise on any developments.

8.53. The Marketing and Communications Committee also shall:

8.53.1. advise the CAFA Executive Committee on the CAFA negotiating, drafting and implementing contracts between the CAFA and its various marketing partners;

8.53.2. develop proposals for CAFA publications and, if necessary, assist in devising and preparing them;

8.53.3. deal with all other matters relating to marketing or broadcasting and streaming rights;

8.53.4. be responsible for all media operations and liaison with international media agencies;

8.53.5. ensure that CAFA's social responsibilities are discharged consistently with the AFC's policies and objectives and to be a source of unity to the football family;

8.53.6. deal with all social and environmental responsibility matters in connection with the CAFA and its activities;

8.53.7. work closely with the CAFA, focusing on areas of children and young people, health, education and integrity, social inclusion and diversity and humanitarian aid; and

8.53.8. implement the CAFA's strategic plan relating to social responsibility.

9. CAFA GENERAL SECRETARY

9.1. The duties, powers and responsibilities of the CAFA General Secretary are set out within Article 39 of the CAFA Statutes and these Regulations. The CAFA General Secretary has the responsibility and authority to make decisions on all administrative matters that are not subject to the CAFA Statutes, these Regulations or the regulations of other CAFA bodies. The CAFA General Secretary shall report directly and regularly to the CAFA President and the CAFA Executive Committee.

The powers of the CAFA General Secretary to legally bind the CAFA and act as an authorised financial officer of the CAFA shall be undertaken in the CAFA Directive Governing the Level of Authority and Signatory Rights.

9.2. The CAFA General Secretary shall be recorded at the Registry of authority of appropriate country pursuant to the location of the CAFA headquarters.

9.3. Pursuant to Article 39.3 (j) of the CAFA Statutes, the CAFA General Secretary is authorised to sign decisions on behalf of any CAFA committee, in the absence of internal regulations.

9.4. Pursuant to Article 39.5 of the CAFA Statutes, the CAFA Executive Committee shall appoint an Acting General Secretary in the absence of the CAFA General Secretary.

9.5. The CAFA General Secretary is responsible for the appointment and dismissal of any CAFA Staff.

9.6. The CAFA General Secretary may delegate duties and responsibilities to any heads of departments in his absence at his discretion.

9.7. After approval of the CAFA President, the CAFA General Secretary defines the organisational structure of the CAFA General Secretariat. Any significant changes shall be presented to the CAFA Executive Committee.

9.8. The CAFA General Secretary shall implement special rules regarding conduct applicable to all employees of the CAFA General Secretariat.

10. AUDIT AND COMPLIANCE COMMITTEE

Composition

10.1.1. The Chairperson, Deputy Chairperson and other members of the Audit and Compliance Committee shall be independent and shall not belong to the CAFA Executive Committee.

10.1.2. The members of the Audit and Compliance Committee shall be knowledgeable and experienced in financial and/or regulatory and legal matters and shall not be involved in any decision affecting the operations of the CAFA.

Organisation

10.1.3. Appropriate funding from the CAFA shall be provided for payment of:

10.1.4. any outside counsel, expert or advisor to be engaged; and

10.1.5. ordinary administrative expenses that are necessary or appropriate in carrying out its duties.

10.2. The Chairperson shall represent the Audit and Compliance Committee in dealings with the CAFA Congress, the CAFA President and the CAFA Executive Committee. If the Chairperson is unable to represent the Audit and Compliance Committee in such dealings, the Deputy Chairperson shall represent the Chairperson. If the Deputy Chairperson is unable to represent the Chairperson, this task shall be assumed by the longest-serving member of the Audit and Compliance Committee.

Meetings

10.3. The Chairperson shall periodically meet separately with the appropriate Heads of Departments of the CAFA and the independent external auditors. As a general rule, meetings will be conducted in person. However, with the approval of the Chairperson, meetings may be held by teleconference, by videoconference or by another means of communication.

10.4. The frequency of meetings is determined by the Chairperson according to the needs and the urgency of matters to be dealt with. The Audit and Compliance Committee must hold at least one (1) meeting per year.

10.5. The Audit and Compliance Committee shall review and approve the minutes, which shall be filed with the CAFA General Secretary for retention. Copies of such minutes shall be made available to the CAFA Executive Committee.

Relationship with the CAFA Congress and the CAFA Executive Committee

10.6. The Chairperson shall report to the CAFA Congress and, on request of the CAFA Executive Committee, shall inform the CAFA President and the CAFA Executive Committee in writing of Audit and Compliance Committee activities.

Terms of reference

10.7. The Audit and Compliance Committee shall advise and assist the CAFA Executive Committee on audit and compliance matters, including by, without limitation:

10.7.1. reviewing the effectiveness of the CAFA's risk assessment and internal control systems;

10.7.2. providing advice and making recommendations on the most appropriate corporate governance policies for the CAFA;

10.7.3. ensuring compliance with all applicable accounting standards;

10.7.4. working with the independent external auditors in order to ensure that the audits of the CAFA's annual financial statements are being carried out properly;

10.7.5. providing the Finance Committee and the CAFA Executive Committee with an opinion on the approval of the CAFA's financial statements;

10.7.6. monitoring and reviewing related party transactions at least annually;

10.7.7. reviewing the compliance efforts of the CAFA with regard to all relevant laws and regulations (in particular, with the laws of the country/jurisdiction where the CAFA headquarters is located);

10.7.8. examining the policies pursuant to which development funds are distributed by the CAFA;

10.7.9. reviewing and assessing the independent external auditor's qualifications and independence;

10.7.10. issuing guidelines regarding compliance matters; and

10.7.11. providing advice and making recommendations on any major legislative and regulatory developments that may have a material impact on the CAFA.

10.8. In order to fulfil its duties relating to compliance matters, the Audit and Compliance Committee shall review information and reports submitted by the CAFA General Secretariat.

Powers of the committee

10.9. In carrying out its duties, the Audit and Compliance Committee shall be entitled to conduct or authorise reviews into any matters within the scope of its duties.

11. MEETING LOCATION

11.1. In certain circumstances, a meeting may be held at a venue linked to a CAFA, AFC or FIFA event.

12. ENFORCEMENT

12.1. These Regulations were ratified by the CAFA Executive Committee on 09 November 2023 and come into force immediately.

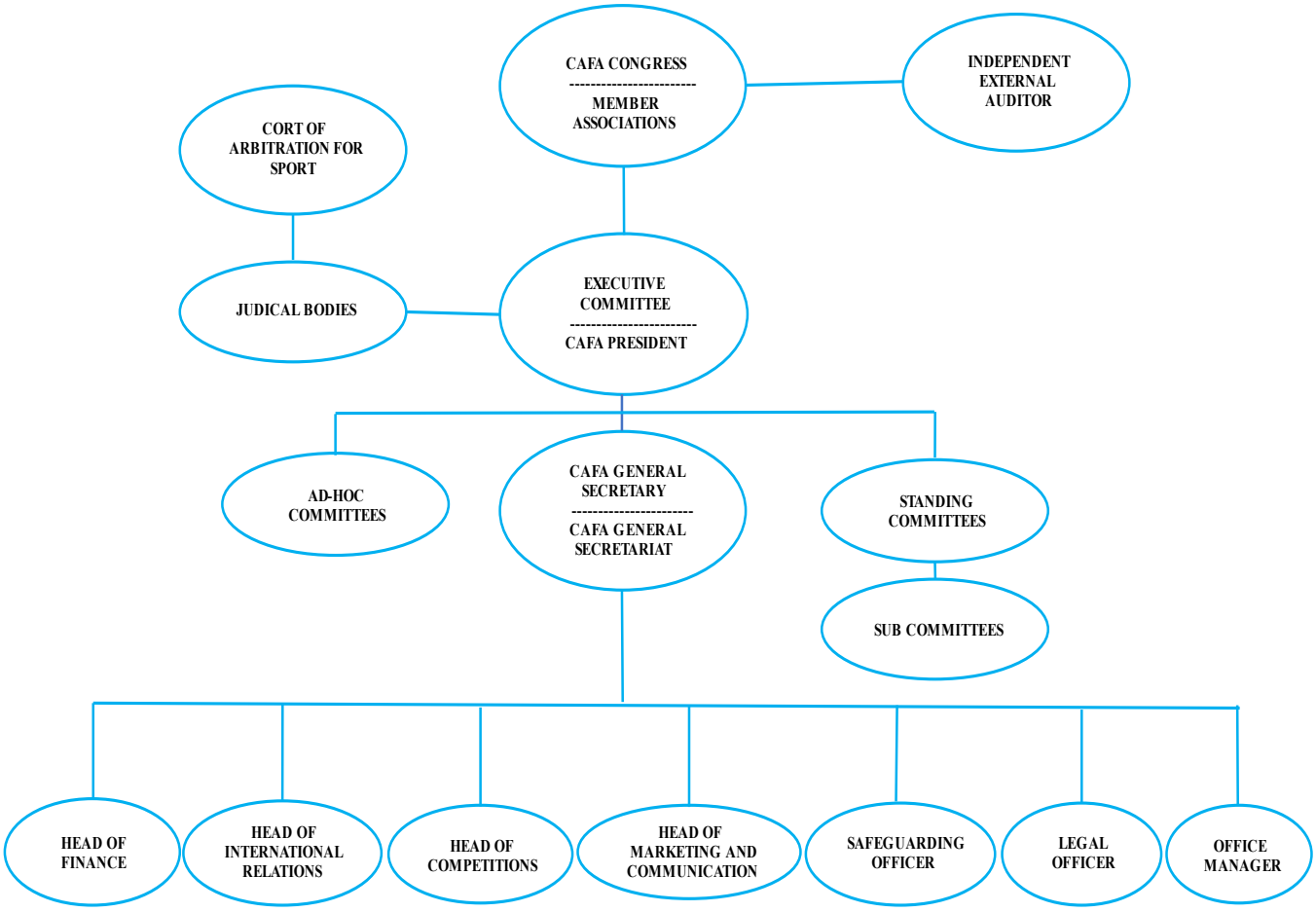
12.2. The CAFA Executive Committee may amend these Regulations at any time.

For the CAFA Executive Committee

Rustam Emomali
President

Ulugbek Karimov
General Secretary

APPENDIX 1. ORGANISATION CHART OF THE CAFA



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